

**CITY COUNCIL MEETING
CITY OF WATERTOWN
October 20, 2008
7:00 P.M.**

MAYOR JEFFREY E. GRAHAM PRESIDING

PRESENT: **COUNCIL MEMBER ROXANNE M. BURNS
COUNCIL MEMBER JOSEPH M. BUTLER, JR.
COUNCIL MEMBER PETER L. CLOUGH
COUNCIL MEMBER JEFFREY M. SMITH
MAYOR GRAHAM**

ALSO PRESENT: **CITY MANAGER MARY M. CORRIVEAU
CITY ATTORNEY ROBERT J. SLYE**

City Manager Corriveau presented the following reports to the Council:

- 1 - Adopting the City of Watertown, New York Local Multi-Hazard Mitigation Plan
- 2 - Agreement Between the City of Watertown and The County of Jefferson, Transportation Services To Elderly Residents
- 3 - Approving Lease Agreement Between the City of Watertown and the Jefferson County Agricultural Society
- 4 - Approving Agreement Between the New York State Unified Court System and the City of Watertown
- 5 - Approving the Site Plan for the Construction of a 1,330 Sq. Ft. Addition at 440 Coffeen Street, Parcel No. 7-07-319.100
- 6 - Amending City Municipal Code Chapter 293, Vehicles and Traffic
- 7- Employee Assistance Program Contract

COMPLETE REPORTS ON FILE IN THE OFFICE OF THE CITY CLERK

Meeting opened with a moment of silence.

Pledge of Allegiance was given.

The reading of the minutes of the regular meeting of October 6, 2008 was dispensed with and accepted as written by motion of Council Member Clough, seconded by Council Member Smith and carried with all voting in favor thereof.

COMMUNICATIONS

From the City's Planning Board:

1. Recommending that City Council approve the site plan submitted on behalf of Trinity Church for an 11, 580 sq. ft. parish hall, located at 197 Stone Street, Parcels No. 10-06-110, 10-06-111, 10-06-113 through 10-06-116 contingent upon certain requirements being met as outlined in the resolution.
2. Recommending City Council approval for the site plan submitted on behalf of Michael and Kathleen Lettiere for the construction of a 1,330 sq. ft. addition at 440 Coffeen Street, Parcel No. 7-07-319.100 contingent upon certain requirements being met as outlined in the resolution.

ABOVE PLACED ON FILE

Claim against the City was received from James Redmond for personal injuries he sustained when he fell on Public Square.

ABOVE REFERRED TO THE BOARD OF AUDIT

PRIVILEGE OF THE FLOOR

No one spoke.

RESOLUTIONS

INTRODUCED BY COUNCIL MEMBER ROXANNE M. BURNS

WHEREAS the City of Watertown, in accordance with New York State and Federal Law, has researched and drafted a Local Multi-Hazard Mitigation Plan, and

WHEREAS the Plan provides the general framework for a coordinated multi-agency response and efficient use of resources during a major emergency or disaster, and

WHEREAS the Plan will also provide insight into citywide strategic thinking and decision making as it relates to emergency preparedness and disaster response, and

WHEREAS, the Plan will assist the City of Watertown and its residents with the preparation, mitigation and recovery needs necessary for an appropriate emergency and disaster response,

NOW THEREFORE BE IT RESOLVED that the City Council of the City of Watertown authorizes the adoption of the Local Multi-Hazard Mitigation Plan as the City's official Emergency Management and Planning Guide for this community.

SECONDED BY COUNCIL MEMBER JEFFREY M. SMITH AND CARRIED WITH ALL VOTING YEA

INTRODUCED BY COUNCIL MEMBER PETER L. CLOUGH

WHEREAS the New York State Office for the Aging has agreed to provide State and Federal funds to the County of Jefferson to furnish specified transportation services to certain elderly residents within the County of Jefferson, and

WHEREAS Jefferson County, acting through the Jefferson County Office for the Aging, wishes to enter into an Agreement with the City of Watertown to provide this service, and

WHEREAS the Agreement is to provide transportation services, through our CitiBus program, to residents of Jefferson County who are sixty years of age or older to enable them to access and receive health, welfare and nutrition services, and

WHEREAS the term of this Agreement would be October 1, 2008 to March 31, 2009, at a cost not-to-exceed \$9,320.00,

NOW THEREFORE BE IT RESOLVED by the City Council of the City of Watertown that it hereby approves the Agreement between the City of Watertown and Jefferson County, acting through the Jefferson County Office for the Aging, a copy of which is attached and made a part of this resolution, and

BE IT FURTHER RESOLVED that the City Manager, Mary M. Corriveau, is hereby authorized and directed to execute the Agreement on behalf of the City of Watertown.

SECONDED BY COUNCIL MEMBER JEFFREY M. SMITH AND CARRIED WITH ALL VOTING YEA

INTRODUCED BY COUNCIL MEMBER PETER L. CLOUGH

WHEREAS, the City is a municipal corporation organized under the laws of the State of New York, and, as such, owns a facility known as the Alex T. Duffy Fairgrounds (the "Fairgrounds") within the City of Watertown, and the Fairgrounds is a community recreational facility, and

WHEREAS, the City desires to promote future recreational activities at the Fairgrounds for the valid public purpose of the benefit, recreation, entertainment, amusement, convenience and welfare of the people of the City, and

WHEREAS, in pursuit of that public purpose, the City has agreed to permit the Society to use, possess, operate, manage and maintain a small portion of real property within the Fairgrounds, and

WHEREAS, the Society occupies a portion of the real property within the Fairgrounds area and has constructed facilities thereon to permit it to perform functions which advance those valid public purposes as set forth above, and

WHEREAS, the City is in need of storage space for equipment, materials and supplies routinely used in the advancement of the above public purposes, and

WHEREAS, the Society has storage space available in a portion of their facility and is willing to lease a small portion of the same to the City,

NOW THEREFORE BE IT RESOLVED that the City Council of the City of Watertown hereby approves the Lease Agreement between the City of Watertown and the Jefferson County Agricultural Society, a copy of which is attached and made a part of this resolution, and

BE IT FURTHER RESOLVED that City Manager Mary M. Corriveau is hereby authorized and directed to execute the Agreement on behalf of the City of Watertown.

SECONDED BY COUNCIL MEMBER JOSEPH M. BUTLER, JR. AND DEFEATED WITH ALL VOTING NAY EXCEPT COUNCIL MEMBERS BURNS AND CLOUGH VOTING YEA

Prior to the vote on the foregoing resolution, Council Member Butler asked how long this arrangement had been in effect.

Council Member Clough said that it was ever since the building was put up.

Mrs. Corriveau advised that this was correct and that the lease amount this time is the same amount as the last lease. She explained that the leased space is used for storing City equipment and is still needed for storage space.

Mayor Graham commented that it is just these types of little arrangements that lock the City in for 5 years that have to be looked at over the coming months. He questioned where the equipment is placed during fair week.

Mr. Mix explained that it is left in the building's storage space.

Council Member Butler suggested that other options could be considered and wondered if it was the right option to go with the lease now, when the City is looking at a feasibility study for the fairgrounds.

Council Member Smith suggested perhaps the City should look at putting up a building elsewhere at the fairgrounds for storage.

Mrs. Corriveau remarked that Parks & Rec and DPW do need the space to store equipment and questioned where there would be room at the fairgrounds to put up another building.

Mayor Graham responded that shorter terms for this lease should be negotiated.

INTRODUCED BY COUNCIL MEMBER PETER L. CLOUGH

WHEREAS the City of Watertown is required by law to furnish and maintain adequate court facilities for use by Trial Courts of the State of New York, and

WHEREAS Chapter 686 of the Laws of 1996 was enacted to invest the State of New York with the fiscal responsibility of managing the interior cleaning of court facilities and performance of minor repairs therein, and with the ability to cover the cost thereof, and

WHEREAS Chapter 686 of the Laws of 1996 requires the State of New York to contract with political subdivisions of the State for the cleaning of court facilities, as well as minor emergency repairs thereof, and

WHEREAS the City of Watertown is responsible for furnishing and maintaining the City Court facility,

NOW THEREFORE BE IT RESOLVED that the City Council of the City of Watertown approves the Agreement between the New York State Unified Court System and the City of Watertown, a copy of which is attached and made a part of this resolution, and

BE IT FURTHER RESOLVED that the City Manager, Mary M. Corriveau, is hereby authorized and directed to execute this Agreement on behalf of the City of Watertown.

SECONDED BY COUNCIL MEMBER JEFFREY M. SMITH AND CARRIED WITH ALL VOTING YEA

INTRODUCED BY COUNCIL MEMBER PETER L. CLOUGH

WHEREAS Tim Titus of Aubertine & Currier, PLLC, has made an application for site plan approval on behalf of Michael and Kathleen Lettiere for the construction of a 1,330 sq. ft. addition at 440 Coffeen Street, Parcel No. 7-07-319.100, and

WHEREAS the Planning Board of the City of Watertown reviewed the site plan at meetings held on October 7, 2008 and October 15, 2008, and recommended that the City Council of the City of Watertown approve the site plan, contingent upon the following:

1. That a signed original boundary map and a metes and bounds description for the combined parcels be submitted to the Engineering Department for review and approval, prior to the issuance of a building permit.

And,

WHEREAS the City Council has reviewed the Short Environmental Assessment Form, responding to each of the questions contained in Part 2, and has determined that the project, as submitted, is Unlisted and will not have a significant effect on the environment,

NOW THEREFORE BE IT RESOLVED that the City Council of the City of Watertown declares that the proposed construction and site plan constitute an Unlisted Action for the purposes of SEQRA and hereby determines that the project, as proposed, will not have a significant effect on the environment, and

BE IT FURTHER RESOLVED by the City Council of the City of Watertown, New York that site plan approval is hereby granted to Tim Titus of Aubertine & Currier, PLLC, on behalf of Michael and Kathleen Lettiere for the construction of a 1,330 sq. ft. addition at 440 Coffeen Street, Parcel No. 7-07-319.100, as shown on plans submitted to the City Engineer on October 9, 2008, contingent upon the applicant making the revisions and meeting the requirements listed above in the City Planning Board's recommendation.

SECONDED BY COUNCIL MEMBER ROXANNE M. BURNS AND CARRIED WITH ALL VOTING YEA

ORDINANCES

INTRODUCED BY COUNCIL MEMBER JEFFREY M. SMITH

BE IT ORDAINED that Chapter 293 of the City Code of the City of Watertown is amended to delete the following:

§ 293-61. Schedule XIII: Parking Prohibited at All Times

<u>Name of Street</u>	<u>Side</u>	<u>Location</u>
Ball Avenue		East Entire Length

and,

BE IT FURTHER ORDAINED that this amendment shall take effect as soon as it is published once in the official newspaper of the City of Watertown, or printed as the City Manager directs.

SECONDED BY COUNCIL MEMBER PETER L. CLOUGH AND CARRIED WITH ALL VOTING YEA

**UNANIMOUS CONSENT MOVED BY MOTION OF COUNCILMAN SMITH,
SECONDED BY COUNCILMAN CLOUGH AND CARRIED WITH ALL VOTING IN
FAVOR THEREOF.**

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COUNCIL DISCUSSED THE FOLLOWING TOPICS:

Boards and Commissions Memo

Mayor Graham referred to the memo given to Council. He mentioned that the library board member list needs to be corrected. He stated that there is a plumbing board vacancy as well as terms expiring on CAPC.

Council Member Clough responded that all 3 CAPC members would like to be reappointed and also advised that the CAPC board also has one other name that they would like to present to the Council.

Traffic Study

Council Member Butler asked when the City was going to move forward based on the results of the study.

Mrs. Corriveau advised that Council had asked the City Engineer to get some costs for design and it will be part of the budget discussion in a couple of weeks.

Public Square

Council Member Clough remarked that the Square is really taking shape now.

Mrs. Corriveau advised Council that Robinson Iron Works will start to put up the fountain tomorrow.

Gazebo

Mayor Graham asked about this.

Mr. Mix explained that a decision will be made in the next few days. At the present time, they are still debating about putting in a floor and in terms of running the electrical; they may end up putting one in.

Auction of Bicycles

Council Member Butler asked about the time for the auction.

Mrs. Corriveau explained that it would be held at 6 p.m. on Wednesday.

Budget Meeting

Mayor Graham asked about the meeting next week.

Mrs. Corriveau stated that there would not be one on Monday night. She and Mr. Mills will be viewing a NYS webcast next week and she would like to wait until after that. She suggested budget discussions be held at the next regular Council meeting, November 3rd.

Council Member Butler asked if the oil prices have been revisited since the price has come down from what was estimated in the budget.

Mrs. Corriveau explained that they are looking at prices of gas and road salt. They are also looking at where they think the economy is going to go, as well as the design of the two intersections and sidewalk work that wasn't in the budget.

ADJOURNMENT

**AT THE CALL OF THE CHAIR MEETING WAS DULY ADJOURNED AT 7:24 P.M.
BY MOTION OF COUNCIL MEMBER CLOUGH, SECONDED BY COUNCIL
MEMBER SMITH AND CARRIED WITH ALL VOTING IN FAVOR THEREOF.**

Donna M. Dutton
City Clerk